



**Volunteer Application**

Today's Date \_\_\_\_\_

**1. CONTACT INFORMATION:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Apt: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Okay to send you mailings?  Yes  No

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Okay to leave a message from Common Ground? Daytime:  Yes  No Evening:  Yes  No

Email Address: \_\_\_\_\_

Emergency contact: \_\_\_\_\_ Relationship \_\_\_\_\_

Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

**2. TELL US ABOUT YOU:**

Occupation: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Are you a student, if so school and address: \_\_\_\_\_

Do you have access to transportation?  Yes  No

*(Some positions require using a vehicle. In such instances, you must provide a current copy of your vehicle registration and a valid Driver's License copy.)*

Do you own or have access to a vehicle?  Yes  No A truck?  Yes  No

Do you have car insurance?  Yes  No

Do you speak any language other than English? *(please list)* \_\_\_\_\_



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The Westside HIV Community Center *Working together to fight HIV*

### 3. AVAILABILITY:

How many hours can you volunteer? Per day \_\_\_\_\_ Per week \_\_\_\_\_ Per month \_\_\_\_\_

How many months can you commit to volunteering? \_\_\_\_\_

Please mark times when you might be available:

Time	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.
9-12pm							
12-3pm							
3-5pm							
5-7pm							
7-9pm							

Are you interested in volunteering for special events?

- Yes  
  No  
  Only for Special Events

Will your volunteer hours count towards community service?    Yes    No

Hours Needed: \_\_\_\_\_ Deadline: \_\_\_\_\_

Court Referred: Court/Address: \_\_\_\_\_

\_\_\_\_\_

### 4. AREAS OF INTEREST: (check all that apply)

ADMINISTRATION/IT	DEVELOPMENT/ SPECIAL EVENTS	FACILITIES
<input type="checkbox"/> Front Desk/ Reception <input type="checkbox"/> Answering Phones <input type="checkbox"/> Data Entry / Typing <input type="checkbox"/> General Office Tasks <input type="checkbox"/> IT/ Computer Repairs	<input type="checkbox"/> Fundraising <input type="checkbox"/> Grant Writing <input type="checkbox"/> Public Relations <input type="checkbox"/> Research/ Program Evaluation <input type="checkbox"/> Printing / Graphics <input type="checkbox"/> Video / Photography <input type="checkbox"/> Journalism / Writing	<input type="checkbox"/> Carpentry / Repairs <input type="checkbox"/> Painting <input type="checkbox"/> Housecleaning <input type="checkbox"/> Gardening/Landscaping <input type="checkbox"/> Painting <input type="checkbox"/> Handiwork <input type="checkbox"/> Arts/Crafts



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PROFESSIONAL SERVICES	PREVENTION	CASE MANAGEMENT
<input type="checkbox"/> Teacher/Trainer <input type="checkbox"/> Group Facilitation <input type="checkbox"/> Social Work/Therapist <input type="checkbox"/> Nutritionist <input type="checkbox"/> Doctor/ Nurse	<input type="checkbox"/> Street Outreach <input type="checkbox"/> Public Speaking <input type="checkbox"/> Needle Exchange <input type="checkbox"/> HIV Testing <input type="checkbox"/> Leafleting/ Posting Fliers <input type="checkbox"/> HYPE Program <i>(Homeless Youth Peer Education)</i> <input type="checkbox"/> Teen Peer Education Program	<input type="checkbox"/> Driving Clients <input type="checkbox"/> Client Buddy <input type="checkbox"/> Grocery Distribution <input type="checkbox"/> Food/ Clothing Distribution

Other Areas of Interest, Skills, Hobbies, or Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### 5. ADDITIONAL INFORMATION: *(the following information is optional)*

This information might be used to help us to better match clients and volunteers. Common Ground does not discriminate on the basis of age, sexual orientation, gender, race, religion, physical capabilities, education level, political opinion or income level.

Gender:       Male       Female       Transgender

Ethnicity:     African American     Native American     Asian / Pacific Islander

Latino / Latina       Caucasian       Other: \_\_\_\_\_

**THANKS FOR YOUR OFFER OF HELP!**

*Please mail, fax or drop off your completed application form today.*